

SAMPLE

United States Citizen

Top Secret / SCI Security Clearance

Mobile: +1 202-204-2204 •

admin@rettaandco.com

INTELLEGENGE ANALYST

Vastly skilled Intelligence Analyst experienced in the research and forecasting of multiple complex and targeted security threats and limitations. Possesses extensive knowledge in levelled multi-agency communication and information dissemination methodologies, preserves key subject matter expertise and situational information deliverance acumen. Adept in interfacing with senior executives and support personnel including effective briefing skills and ability to lead and coach matrixed teams to the successful completion of assigned objectives. Proficient in the use of the Microsoft Office Suite. Experienced in Falcon View/Google Earth charting system, SO CET, QT Modeler, ArcGis, and related geospatial information tools.

PERFORMANCE MILESTONES

- Current TS/SCI Clearance
- One year and eleven months of experience at the I Band Level-0132
- Four years of experience at the H Band Level-0132

CAREER PROGRESSION

Intelligence Operations Specialist, Indications and Warnings Watch Officer, Department of Homeland Security, Transportation Security Administration (TSA) • Dec 2014 to Present

- Perform daily emerging issues analysis utilizing all-source intelligence products to identify applicable threats to transportation infrastructures.
- Implement established tradecraft and analytical metrics to problems involving multiple and dynamic variables.
- Collaborate with multiple agencies within the intelligence community to develop a base of information from which to draw threat inference correlations and eliminate reporting gaps.
- Monitor TSA wide incidents and provide situational awareness to senior leadership, support personnel, and stakeholder representatives.

Multi Source Analyst, Instructor Rated Operator and Fusion Analyst, 11th Intelligence Squadron, Calhoun International, Jan 2013 – Dec 2014 • Jan 2013 to Dec 2014

- Served as a processing, exploitation, and dissemination (PED) Multi-Source Intelligence Analyst Multi-Source Analyst Instructor Rated Operator (IRO) and Fusion Analyst for the 11th Intelligence Squadron.
- Merged all intelligence sources from Predator feed in support of special operations forces (SOF) missions deployed to Afghanistan in sustenance of the global war on terror.
- Acted as operational senior subject-matter authority in delivering extensive SOF operations knowledge providing precise intelligence support for PED first phase operations.
- Performed second and third phase Full Motion Video (FMV) exploitation and created relevant FMV based intelligence products for external SOF units and organizations.
- Researched, reviewed, evaluated, interpreted, and integrated all-source intelligence data
- Conducted advanced research and prepared finished intelligence products as a subject matter expert in Afghanistan and Pakistan area Operations to include leadership, political, and economic developments, security policy, and ethnic/sectarian issues.

Intelligence Analyst Command Briefer, Headquarters Air Force Special Operations Command (AFSOC) A2, Analysis Division, • Oct 2011 to Jan 2013

- Conducted detailed analysis of multiple intelligence sources and daily products in order to provide awareness for AFSOC Commander's decision making worldwide.
- Provide in depth analysis briefings to AFSOC, 23 AF commanders and executive level staff involving the study of counterterrorism, political situations, and the cyber threat in foreign countries and the homeland.

- Afford intelligence support to force protection briefings to USAF Special Operations School (USAFSOS) students for completion and certification of Antiterrorism Level I training.

All Source Intelligence/Force Protection Analyst, Special Operations Command (SOC) South • Deployment May 2012 to Jan 2013

- Examined trends of drug, criminal, and violent extremist organizations in order to provide intelligence, force protection, and airfield security assessments to SOCSouth JSOAC Commander, aircraft & personnel at deployed, austere locations throughout the SOUTHCOM AOR
- Developed and cultivated special relationships with intelligence community counterparts, SOF Forces, Force Protection Detachments, and Regional Security Offices for coordination of FP regionally and internationally.

Intelligence Analyst, 623 Air Operations Center (AOC) Intelligence, Surveillance and Reconnaissance Division (ISRD) • Oct 2009 – Sept 2011

- Presented over 50 daily intelligence briefings (DIUs) to AFSOC Commander and senior staff on current intelligence, allowing for decision making relevant to over 23,000 Airmen worldwide.
- Provide vital intelligence/analysis support to Combined Joint Special Operations Components (CJSOACs) worldwide.

Intelligence Analyst, Combined Joint Special Operations Air Component (CJSOAC), • Deployment March 2011 – July 2011

- Served as the Senior Watch Officer (SWO), monitored the battle space for emerging threats, and provided over 100 intelligence reports enabling special operations crews to combat insurgents during 1,040 combat sorties
- Supported a regionally distributed team of 22 intelligence personnel, supporting 14 Special Operations aviation and special tactics units across six countries
- Utilized Falcon View, Excel 2FV, Data Tracker for Google Earth, and Tactical Intelligence Ground Reporting (TIGR) Network to create tailored products per the Operation Director's request ad for support of operations being conducted throughout the AOR

EDUCATION and TRAININGS

- George Washington University, Master of Professional Studies (Security and Safety Leadership), currently enrolled
- American Military University, Bachelors of Arts (International Relations), 2014
- Community College of the Air Force, Associates in Applied Sciences Degree (Intelligence Operations), 2011
- Intelligence Community Advanced Analyst Program Training
- USAF Special Operations School (USAFSOS), AFRICOM Theatre for SOF Training February 2012
- USAFSOS, Dynamics of International Terrorism Training, December 2010
- Joint Special Operations Air Command Education, January 2010
- Special Operations Liaison Element Training, January 2010
- Air Force Special Operations Command Intelligence Training Unit, March 2010
- DoD Operations Intelligence Apprentice Training, September 2009

HONORS, AWARDS, SKILLS and CAREER DEVELOPMENT INITIATIVES

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| • DHS Acquisition Professional Career Program, Mentor, Sep 2015 to Present | • DLA Individual Cash Award, Mar 2014, Feb 2013, Apr 2012, Apr 2011, Feb 2010 and Sep 2009 |
| • TSA Performance Annual Appraisal, Achieved Excellence Rating, Oct 2014 to Oct 2015 | • DLA Fully Successful Performance Rating: Feb 2014, Feb 2013, 2012, 2011, and 2010 |
| • TSA Cash Award, Sep 2015 | • DLA Individual Time-Off Award, Feb 2013, May 2012, Mar 2010, Sep 2010 and Jun 2010 |
| • DLA College Loan Repayment Program Recipient, Mar 2011 to Apr 2014 | • DLA Certificate of Appreciation, Aug 2012 |
| | • UTSA Summer Term Part-time Student Honor Roll, 2007 |